

**Entry procedures
for who do not yet have a Work Permit and
Non-Immigrant B, IB or SMART Visa**

It is requested that only those in urgent need to enter Thailand submit an application for entry. Applications will be considered on a case-by-case basis, taking into account urgency and economic importance.

1. Applicant's company in Thailand submits a request to related Thai government agencies (Ministry of Labor/Board of Investment/Other related government agencies or state-owned enterprise)
2. If the request is approved, the related Thai government agency will issue a letter of permission to work in Thailand.
3. At least 15 working days before intended date of travel, applicant must fill information online. [Click here](#)
4. Royal Thai Consulate-General submits documents in 1. to the Ministry of Foreign Affairs for approval.
5. If approved, the Royal Thai Consulate-General will inform the applicant to mail the following documents to the Royal Thai Consulate-General (ATTN: Visa Section):
 - 5.1 Passport
 - 5.2 Two passport-size photographs (2"x 2")
 - 5.3 Visa application form (Download) (if applicant doesn't have a valid Thai visa)
 - 5.4 Copy of work permit
 - 5.5 Declaration form (Download)
 - 5.6 Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 US dollars (or equivalent in other currencies) of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19.
 - 5.7 Self-addressed return envelope and visa fee (Money order – \$80 for single entry / \$200 for multiple entries) if the applicant doesn't have a valid visa.
 - 5.8 Provide reasons for urgent need to travel to Thailand.

6. Before the Consulate issues the Certificate of Entry (COE), the applicant must upload
 - 6.1 Travel plan (confirmed air ticket with proof of payment),
 - 6.2 Fit to Fly health certificate (72 hours before departure date),
 - 6.3 COVID-19 health certificate (test negative) (72 hours before departure date); and
 - 6.4 Confirmation of ASQ.

The applicant must arrange their own 14-day Alternative State Quarantine (ASQ) at their own expenses. More information, including list of permitted hotels (in Thai) can be found here at <http://hsscovid.com>

7. At the departure airport, the approved applicant is required to present
 - 7.1 A “Certificate of Entry” issued by The Royal Thai Consulates-General;
 - 7.2 A Declaration form;
 - 7.3 A “Fit to Fly Health Certificate” issued no more than 72 hours before departure;
 - 7.4 A “Covid-free Certificate” issued no more than 72 hours before departure;
 - 7.5 Medical insurance or letter from employer guaranteeing that the insurance company or employer will cover a minimum of 100,000 US dollars (or equivalent in other currencies) of medical costs incurred by the applicant in Thailand, including medical costs in the event that applicant contracts COVID-19.
8. Upon entry to Thailand, Travelers arriving in Thailand during the COVID-19 pandemic must submit a T.8 form upon entry into the Kingdom.

Download form at https://thaiembdc.org/wp-content/uploads/2020/03/T8_form.pdf
or register online through AOT phone application at <https://aot-app.kdlab.ai/>.
